

**MINUTES OF MEETING
TOWNE PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the Towne Park Community Development District was held Thursday, **October 8, 2020** at 1:00 p.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented

Present and constituting a quorum:

Brian Walsh
Jeff Shenefield
Milton Andrade

Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Roy Van Wyk
Michelle Rigoni
Heather Wertz
Clayton Smith

District Manager, GMS
Hopping Green & Sams
Hopping Green & Sams
Absolute Engineering
GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were three members present via Zoom constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public joining the meeting via Zoom or by the phone line.

THIRD ORDER OF BUSINESS

**Review of Proposals and Tally of Audit
Committee Members Rankings**

Ms. Burns reports that an RFP for auditing services was placed and there were four responses received. All of the proposals are included in the package along with a ranking sheet, and opened the floor for questions and comments.

Mr. Walsh states that he agrees with the order of ranking presented in the package, placing McDirmit Davis as being ranked highest and he stated that he thinks they should choose them for

auditing services. All of the proposers for ability for personnel, proposers experienced understanding the scope of work and ability to furnish the required services, there was a consensus that they were all capable of doing the job and all had a ranking of 20. The only difference is the price, as the price for a five year services is listed. McDirmit Davis had the lowest bid and was awarded 20 points. Berger Toombs was the second lowest and was awarded 19. Grau and Associates was awarded 18 and CRI had the highest bid and was awarded 17 points under that category. The results ranked the firms as followed:

- A. McDirmit Davis – 1
- B. Berger, Toombs, Elam, Gains, & Frank – 2
- C. Grau & Associates – 3
- D. CRI – 4

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Review of Proposals and Tally of Audit Committee Members Rankings, was approved.

FOURTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the meeting was adjourned.



 Secretary/Assistant Secretary



 Chairman/Vice Chairman